

Charlie Williams

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EDUCATION

Oklahoma State University

B.S. in Hospitality and Tourism Management

M.S. in Hospitality and Tourism Management (4+1 Program), coursework in progress

Undergrad (4th Year)

Expected December 2026

Expected December 2027

WORK EXPERIENCE

factor 110

May 2026 – Present

Event & Destination Management Specialist

- Worked with clients to develop event layouts and recommend rental items based on their vision and event needs.
- Helped coordinate event preparation, delivery, and on-site setup to ensure events were executed as planned.

Meeting & Conference Services at OSU Student Union

March 2024 – Present

Building Manager

September – Present

- Oversee daily operations of the Student Union, ensuring facility readiness, safety, and smooth event execution.
- Serve as the primary on-site decision-maker, handling event logistics, facility issues, staff needs, and urgent operational challenges.
- Lead, train, and coordinate staff teams to complete room flips, event setups, and client support with accuracy and efficiency.

Flip Crew and Event Service Representative

March – September

- Ensure the execution of meetings and events within the Student Union.
- Flip Crew: Work collaboratively to transform event spaces according to diagrams and supervisor direction, ensuring accuracy and readiness in a timely manner.
- Event Service Representative: Serve as the primary contact during events, managing requests and overseeing all audio/visual equipment to ensure smooth event execution.

Society Burger Restaurant

June 2021 – January 2024

Server

Tulsa, OK

- Developed core hospitality skills by serving guests in a fast-paced, customer-focused environment.
- Learned to prioritize efficiency, professionalism, and guest satisfaction.

CAMPUS INVOLVEMENT

Hospitality Club

January 2026 – Present

Events Chair

- Plans, executes, and hosts the club's meetings, workshops, and events.

Alpha Sigma Phi Fraternity

March 2024 – Present

VP Alumni & Family Relations

- Monthly communication to over 500 alumni. Organize family events and make themed shirts for fraternity.

VP Communications

- Run Instagram and Facebook page to showcase & maintain fraternity's online presence.